

MEETING MINUTES

Meeting Minute 4

ME 476C-006

Portable Carrier B Team

Oct 3rd, 2018

Time held: From 6:10pm to 6:30pm

Location: Du Boise

Recorded by: Saleh Alotaibi

Attendance: Saleh Alotaibi, Abdullah Alfaraj, Ahmad Almutairi, and Abdalaziz Alhelfy

Topics:

1. Design ideas
2. Meeting with the client
3. Plan for next meeting

Executive Summary

In this meeting minutes, we discussed design ideas for our project. Each team member came with three different design ideas. Then, we arranged a meeting with our client Dr. Moghaddam to get an approval for the design ideas that we made.

Design ideas

Each team member was assigned to make three different design ideas. Each design idea contains a description, sketch, and pros/cons.

- Saleh Alotaibi came up with these design ideas:
 - Tri-pod double trail carrier
 - Standing chair carrier
 - Cabin carrier
- Abdullah Alfaraj came up with these design ideas:
 - Slider carrier
 - Straight carrier
 - Trolley carrier
- Ahmad Almutairi came up with these design ideas:
 - Basket carrier
 - Conveyer carrier

- Laid down carrier
- Abdalaziz Alhelfy came up with these design ideas:
 - Open cart carrier
 - Square carrier
 - Cube-trolley carrier

After each team member introduced his design ideas, we ended up drawing a new sketch containing different ideas from each team member.

Meeting with the client

We are planning to meet our client Dr. Moghaddam on October 9th to discuss with him our designs and see what is best for us.

Plan for next meeting

We are planning to meet with Dr. Trevas on October 10th to introduce our individual technical analysis and get approval for that.